



A  
Capworth  
Open Program

# BUDGETING AND BUDGETARY CONTROL KNOWLEDGE

Course Dates: 30th June -1st July 2022

[www.learning.capworth.net](http://www.learning.capworth.net)

## About the Course

All organizations need to manage performance so that their financial and strategic objectives are achieved, and management and financial stakeholders can be confident in the associated control processes. Effective budgeting leads to real control; effective day- to -day operational control and more. For professionals who are given the responsibility to take of the gate, there is need for sensitization on how to safeguard the funds that are at their disposal

This programme focuses on giving participants the skills, knowledge, and guidance on how to manage budget responsibilities effectively

## Learning Outcomes

After completing this course, participants will be able to :

- Have a good understanding of corporate planning, budgeting, budget monitoring and control.
- Understand the nature and structure of financial statements
- Implement, evaluate, and review a strategic plan.
- Learn the major elements of financial statements.
- Understand the purpose of a budget.
- Know how to link budgets to performance indicators, organizational finance, strategic and objective.
- Discover how to control, monitor and prepare human resources budget.
- Budget metrics and their influence on corporate strategy.
- Compile and interpret budgets.
- Manage budget variances
- Gain hands-on-experience on building budget.
- Know how to accurately report expense and return on the budget.
- Know key component and cost factors in a budget.
- Acquire techniques for appraising investment projects
- Understand the principles of responsibility accounting and techniques for performance evaluation.
- Understand how budget can be used to monitor and control a business.
- Understand costing and break-even.
- Monitor and control a budget.

## Who Should Attend

This Training will be beneficial to the following:

Accountants, Finance Managers and Anyone involve in the budget preparations and implementation

## Course Outline

1. Overview of corporate planning, budgeting, budget monitoring and control
2. Understanding strategic planning
3. Budgeting
4. Fundamentals of the budgeting process
5. Translating strategic objectives into corporate budget
6. Building budget
7. Budget metrics
8. Measuring financial performance
9. Financial statement
10. Developing the budget
11. Cost calculation
12. Cost volume profit analysis {CVP}
13. Organization Financing and Accountability
14. Budget management
15. Cost control and Management Budget Report