



2024

**PROFESSIONAL TRAINING
CALENDAR**





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2024

Professional Training Calendar

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WHY CHOOSE US?



Drawing upon more than 10 years of experience specializing in human capacity development, training, human resources, and advisory services. Our establishment is rooted in the core philosophy of aiding our clients in achieving process efficiency and enhancing the growth of their workforce. Our commitment lies in assisting our clients by providing valuable services that help you optimize your training budget with the highest level of cost efficiency.



Our extensive experience across multiple sectors equips us with a rich reservoir of knowledge and expertise, enabling us to address the intricate challenges our clients face in their specific contexts. We are renowned for our proficiency in nurturing teamwork and synergy during our sessions.



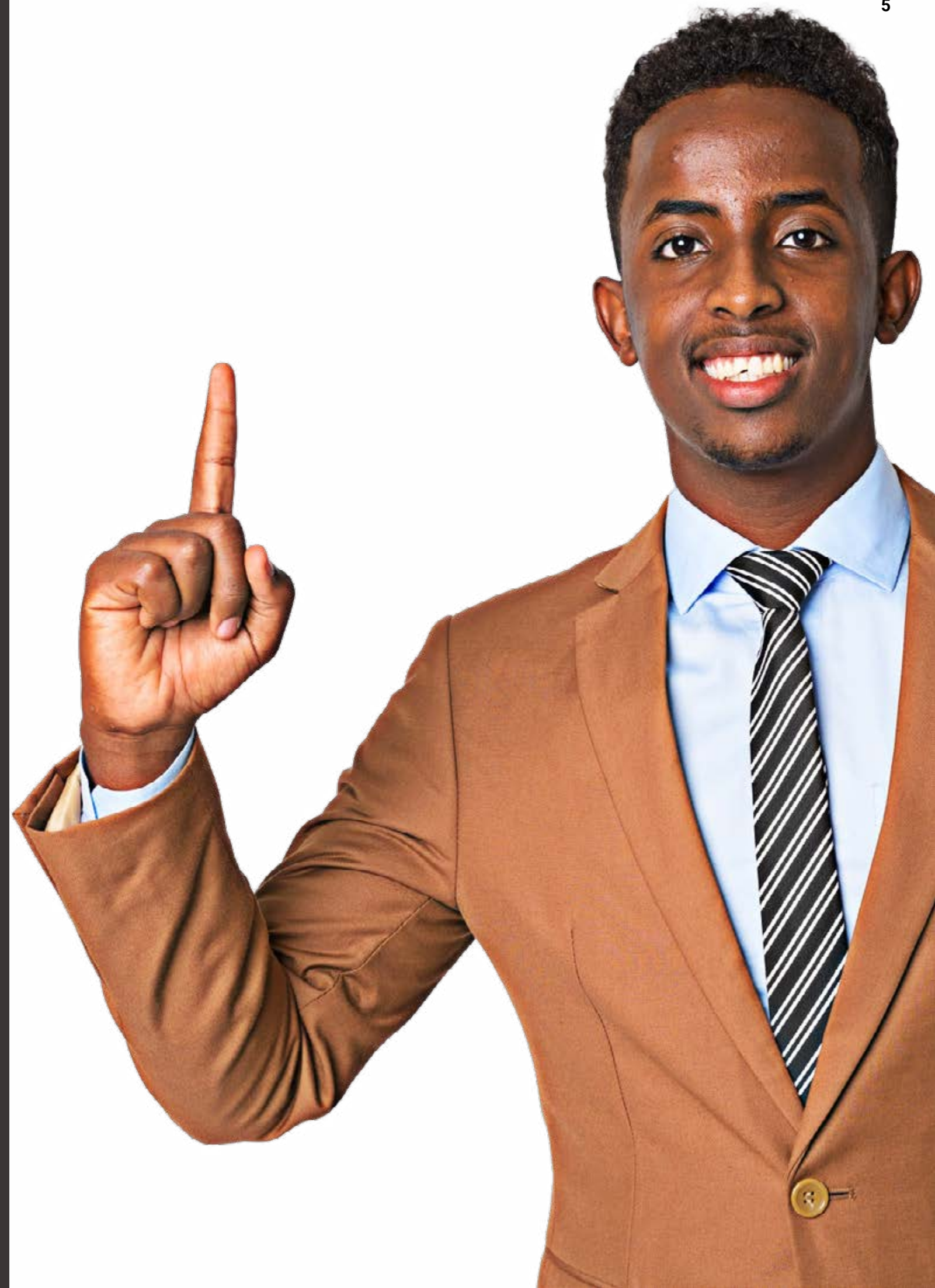
Capworth leverages creative thinking skills to create and provide a wide array of customized courses. This is achieved through a thoughtfully chosen, highly experienced team of training consultants who are not only industry experts but also maintain top-tier qualifications and practical expertise within their specific fields.



Capworth strives to elevate the quality of the candidate learning journey and uphold quality assurance to ensure that our services and training materials adhere to the highest standards, on par with the best international practices in the field. Though our approach may differ for each distinct need, our ultimate objective remains unchanged: to spark personal development, influence individuals, and cultivate leaders capable of steering organizational transformation.



www.capworth.net
www.learning.capworth.net
www.digital.capworth.net





Dear Esteemed Client

I am greatly delighted to welcome you to the year 2024. We express our sincere gratitude for your continued support and patronage in the preceding years.

I am absolutely enthused to invite you to explore our 11th Training Calendar Edition. This special edition provides a comprehensive overview of all our scheduled courses across various locations and different formats.

This year, we have amplified our training offerings by introducing a new course category with the addition of more courses to the existing categories.

I am elated to inform you that we have expanded our training locations to include Qatar. With this new development, Organisations interested in having training Programs in Qatar can now take advantage of this inclusion.

OUR- NEW TRAINING OFFERINGS

To maintain our commitment to providing outstanding training programs and ensuring a satisfactory experience for our valued clients, we have broadened our range of services to encompass the following training options:

NEW COURSE CATEGORIES

We've introduced a new category, **SUSTAINABILITY**, to our 2024 training calendar. Our aim is to raise awareness by developing and implementing training interventions, empowering our clients to build the capacity to consistently maintain or support processes. This involves establishing sustainability development goals for their organizations. We are confident that this addition will bring significant advantages to both individuals and organizations, effectively addressing your training requirements for the year 2024.

ADDITION OF NEW TRAINING COURSES ACROSS OUR EXISTING CATEGORIES

In a bid to give our clients more training options, we have added new courses to existing categories. Keep an eye out for the new tags.

CONTINUOUS REVAMP OF OUR IT CATEGORY

In response to your feedback to our survey, we are thrilled to announce that we have continued to expand our IT courses category to include certified courses. We will continue to work closely with our partners to ensure interested participants have access to certified courses.

HYBRID TRAINING

The 'Hybrid Training Method' we introduced in 2023 received a warm reception from our clients, and in 2024, we plan to further enhance its delivery. This approach provides flexibility and facilitates easy participation in all our training programs. Participants who are unable to physically attend can still engage through the Virtual Live medium.

Our commitment remains strong in offering a diverse range of courses, including Accounting and Finance, Leadership and Management, Project Management, as well as programs tailored for the public sector. Additionally, we continue to provide courses in taxation, Treasury and Credit Management, Banking, Customer Service, and IT. Furthermore, our sector-specific courses for the Oil and Gas industry remain available.

In line with our company's commitment to pursue more environmentally friendly policies in the conduct of our business, our full brochure is available for download on our website – www.capworth.net. It gives detailed course content as well as more information.

Do get in touch with us via email at info@capworthtraining.com for more information.

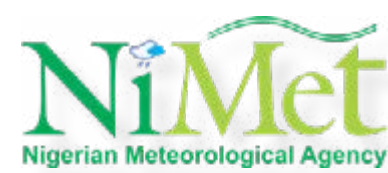
Sincerely,

Olayemi Idowu

General Manager, Capworth Learning



SOME OF OUR ESTEEMED CLIENTS...





* Kindly note that our prices are not fixed and are subject to change*

Course Code	Course Name	LEVEL	Open Prog.	No. Of Days	Pricing/Locations/V.A.T Rates							Course Dates											
					LAGOS	ABUJA	LONDON	DUBAI / QATAR		DALLAS/ HOUSTON	VIRTUAL LIVE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

	ACCOUNTING COURSES																						
ACC001	Comprehensive IFRS Training	Intermediate	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,500.00				15 - 19	13 - 17	3 - 7			23 - 26	14 - 18		
ACC002	Advanced IFRS Training	Expert		3	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	262,500.00	Contact Us to Run this programme In - House											
ACC003	IFRS Update	Intermediate	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00			7 - 8			13 - 14	11 - 12	5 - 6	2 - 3			
ACC004	IFRS 9 Immersion Course	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		1,995.00	262,500.00			13 - 15		28 - 30		17 - 19		11 - 13	9 - 11		
ACC005	IFRS 16 Immersion Course	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00						20 - 21		1 - 2	5 - 6		7 - 8	10 - 11
ACC006	Fundamentals of Accounting	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00												
ACC007	IFRS 15 - Accounting for Revenue and Contracts	Intermediate	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,500.00			22 - 26	20 - 24	17 - 21			4 - 6		23 - 25		
ACC008	Asset Accounting	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00	Contact Us to Run this programme In - House											
ACC009	Budgeting & Budgetary Control-Knowledge	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00												

	BANKING COURSES																					
BCC001	Understanding Capital Adequacy under Basel II and Basel III	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00			18 - 20		6 - 8		29 - 31	28 - 30		2 - 4	
BCC002	Understanding ICAAP	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House										
BCC003	Basel III and Enterprise Risk Management	Expert	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00				1 - 5		10 - 14		11 - 15		14 - 18	4 - 8

CORPORATE BRANDING COURSES (NEW)																							
CBRA001	Introduction to Branding	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00			7 - 8		2 - 3	6 - 7			29 - 30		7 - 8	
CBRA002	Brand Strategy	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				3 - 5	1 - 3		3 - 5	14 - 16		20 - 22		
CBRA003	Business Branding and Communication	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				10 - 12		9 - 11		5 - 7		2 - 4		2 - 4

	CUSTOMER SERVICE TRAINING																					
CST001	Customer Service Par Excellence	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00			21 - 22	25 - 26		4 - 5		4 - 5		6 - 7	
CST002	Delivering Excellent Customer Service	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House										
CST003	Excellence in Welcoming	Foundation		1	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00											
CST004	Emotional Intelligence for Customer Service Staff	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House										
CST005	Call Centre Training	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00											



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Course Code	Course Name	LEVEL	Open Prog.	No. Of Days	Pricing/Locations/V.A.T Rates						Course Dates												
					LAGOS	ABUJA	LONDON	DUBAI / QATAR		DALLAS/ HOUSTON	VIRTUAL LIVE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

	FINANCE AND FINANCIAL MANAGEMENT COURSES																						
FMC001	Advanced Budgeting and Cost Control	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				7 - 9	15 - 17			7 - 9	25 - 27		13 - 15	
FMC002	Strategic Cost Management	Expert	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00						11 - 13	17 - 19	14 - 16	18 - 20			4 - 6
FMC003	Demystifying Forecasting	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
FMC004	Business Partnering Course	Intermediate	Yes	2	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				18 - 19			25 - 26			10 - 11	20 - 21	12 -13
FMC005	Financial modelling Fundamentals	Foundation		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
FMC006	Implementing a Cost Optimisation Programme	Intermediate		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
FMC007	Advanced Financial Modelling	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House											
FMC008	Public Budgeting and Financial Management	Intermediate		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00												
FMC009	Finance for Non Finance Managers	Intermediate	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00					20 - 24		1 - 5	19 - 23	23 - 27	20 - 24		
FMC010	Advanced Commercial Analysis	Expert	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00							22 - 26		9 - 13	21 - 25	18 - 22	1 - 5
FMC011	Budgeting And Strategic Planning	Expert		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
FMC012	Financial Analysis And Valuation Course	Intermediate	Yes	4	516,000.00	516,000.00	2,450.00	2,920.00		2,920.00	282,000.00				25 - 28	7 - 10		20 - 23		8 - 11		8 - 11	
FMC013	Mastering Zero Based Budgeting (ZBB)	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00			26 - 28	12 - 14		5 - 7	10 - 12				26 - 28	
FMC014	Mastering Financial Statement Analysis	Intermediate		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House											
FMC015	Commercial Mindset and Cost Consciousness	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				4 - 6		19 - 21		12 - 14		23 - 25	20 - 22	
FMC016	Strategic Cost Management for Senior Managers	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
FMC017	Finance & Accounts for Non Finance Managers & Non Accountants	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
FMC018	Financial Analysis, Planning & Control	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
FMC019	Corporate Finance Training	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
FMC020	Budgeting & Budgetary Control-Knowledge	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,500.00												



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					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

	GOVERNANCE, RISK AND COMPLIANCE COURSES																							
GRC001	Introduction to Governance, Risk Management and Control	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House												
GRC002	Risk Based Internal Auditing	Intermediate	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				9 - 10		25 - 26	25 - 26	22 - 23		10 - 11			
GRC003	Internal Auditing Communications - Persuasive Audit Reports	Foundation		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House												
GRC004	Facilitating Risk Assessments for Internal Auditors	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				19 - 21	12 - 14		10 - 12	14 - 16	11 - 13				
GRC005	Corporate Governance and Board Effectiveness	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House												
GRC006	Fraud Investigations skills course	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00					29 - 31	3 - 5	3 - 5		17 - 19		4 - 6		
GRC007	Auditing Projects, Project Management and Project Risk	Expert	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				13 - 14	8 - 9		25 - 26	8 - 9		29 - 30			
GRC008	Comprehensive Forensic Auditing Training	Intermediate		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House												
GRC009	Practical Corporate Governance	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00						5 - 6	4 - 5	29 - 30	3 - 4	24 - 25			
GRC010	Business Process Improvement Course	Intermediate		4	516,000.00	516,000.00	2,450.00	2,920.00		2,920.00	282,000.00	Contact Us to Run this programme In - House												
GRC011	Introduction to SAP GRC	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00													
GRC012	SAP GRC Certification Course	Foundation		4	516,000.00	516,000.00	2,450.00	2,920.00		2,920.00	282,000.00													
GRC013	Internal Auditing - Beginner's Course	Foundation		3	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House												
GRC014	Advanced Internal Auditing Course	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													
GRC015	SAP Business Intelligence	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													
GRC016	Managing Compliance and legal Risk	Expert		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													
GRC017	Introduction to Risk Management	Intermediate	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00			14 - 15		9 - 10	5 - 7		28 - 30			4 - 5		
GRC018	Risk Control, Assurance and Reporting	Foundation		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House												
GRC019	Demystifying Risk Assessment	Expert		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00													
GRC020	Fundamentals of Risk Management	Foundation		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													
GRC021	Advanced Risk Management for Financial Institutions	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00													
GRC022	Enterprise Risk Management	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				25 - 27	19 - 21		10 - 12		16 - 20		6 - 8		
GRC023	Comprehensive Operational Risk Management	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				4 - 6		19 - 21	8 - 10		8 - 10	2 - 4			
GRC024	Regulatory Risk Management and Compliance in the Oil and Gas Sector	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				26 - 28	27 - 31		15 - 17			16 - 18	19 - 21		
GRC025	Fundamentals of Enterprise Risk Management	Intermediate	No	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House												
GRC026	Price Risk Management	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													
GRC027	Hazard and Effects Management Process	Intermediate		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00													
NEW GRC028	Portfolio Risk Management	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00													

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	HUMAN RESOURCE MANAGEMENT COURSES																						
HRM001	Organisational Development for HR Professionals	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
HRM002	The Effective HR Partner	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
HRM003	Virtual Reality Training	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House											
HRM004	Instructional Design and Content Development Course	Foundation		5	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
HRM005	Content Development course for L&D Professionals	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				15 - 17	13 - 15		22 - 24		2 - 4	16 - 18		
HRM006	HR Analytics/ HR Information Analysis and Data Design	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				28 - 30	22 - 24			21 - 23	4 - 6		11 - 13	
HRM007	Strategic HR Management	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				15 - 17		24 - 26		13 - 15		13 - 15	20 - 22	
HRM009	Content Management Development	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00					14 - 16		29 - 31	28 - 30	16 - 18		12 - 14	
HRM008	Talent Management Program	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											

	LEADERSHIP + MANAGEMENT COURSES																						
LMC001	The Line Manager Training	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
LMC002	The New Team Leader/Supervisor	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
LMC003	Understanding Performance Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00								12 - 13	25 - 26	24 - 25	6 - 7	11 - 13
LMC004	Effective Management Skills Course	Intermediate		4	516,000.00	516,000.00	2,450.00	2,920.00		2,920.00	282,000.00	Contact Us to Run this programme In - House											
LMC005	The Leadership Development Course	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00												
LMC006	Transformational Leadership Course	Expert	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00				21 - 25	13 - 17			19 - 23	16 - 20	7 - 11		
LMC007	Personal Effectiveness Course For Managers	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
LMC008	Personal Effectiveness Course For Leaders	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
LMC009	Emotional Intelligence Course For Managers	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00					5 - 7	12 - 14			28 - 30	4 - 6		4 - 6
LMC010	Stakeholders Engagement Course	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
LMC011	Leading and Managing Change and Innovation	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
LMC012	Implementing Change Management	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00			6 - 7		7 - 9		3 - 5		3 - 5	7 - 11		
LMC013	Advanced Negotiation Skills Course	Expert		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
LMC014	Advanced Presentation Skills Course	Intermediate		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
LMC015	The Effective Technical Supervisor	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				3 - 5	15 - 17	5 - 7		5 - 7	23 - 25			
LMC016	Mastering Conflict Management and Resolution at Work	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
LMC017	Effective Issues and Crisis Management	Intermediate		3	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
<div>NEW</div> LMC018	Leading and Managing an Effective Team in a VUCA World (Volatility, Uncertainty, Complexity & Ambiguity)	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		1,995.00	202,000.00												



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Course Code	Course Name	LEVEL	Open Prog.	No. Of Days	Pricing/Locations/V.A.T Rates							Course Dates											
					LAGOS	ABUJA	LONDON	DUBAI / QATAR		DALLAS/ HOUSTON	VIRTUAL LIVE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

OIL + GAS COURSES																							
OAG001	Introduction to Oil and Gas Industry	Foundation	Yes	2	450,000.00	450,000.00	1,950.00	2,650.00		2,650.00	210,000.00				5 - 6	2 - 3	26 - 27			25 - 26	15 - 16		
OAG002	Fundamentals of Energy Commodity Markets	Foundation	Yes	2	450,000.00	450,000.00	1,950.00	2,650.00		2,650.00	210,000.00			21 - 22		9 - 10		8 - 9			29 - 30		5 - 6
OAG003	Oil and Gas Project Risk Management	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00				12 - 14	22 - 24			12 - 14	10 - 12	9 - 11		
OAG004	Understanding Commercial and Economic dynamics of the LNG industry	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00					13 - 15	12 - 14		7 - 9	11 - 13		27 - 29	
OAG005	The Economics and Technology of Petroleum Refining	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00				25 - 27	21 - 23		17 - 19	19 - 21			18 - 20	
OAG006	International Financial Reporting Standards (IFRS) for The Petroleum Industry	Expert	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00					20 - 24		22 - 26		9 - 13	7 - 11		15 - 19
OAG007	Understanding Oil & Gas (E&P) Joint Venture Contracts	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00				17 - 19				6 - 8	18 - 20	16 - 18	13 - 15	
OAG008	Natural Gas Purchase & Sales Contract Management	Expert	Yes	4	640,000.00	640,000.00	3,150.00	4,130.00		4,130.00	310,000.00					14 - 17	17 - 20	2 - 5			3 - 6	10 - 13	
OAG009	Understanding Crude Oil Marketing and Trading	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00			27 - 29		21 - 23	3 - 5	15 - 17		18 - 20			
OAG010	IFRS Issues in the Oil and Gas Sector	Expert	Yes	4	640,000.00	640,000.00	3,150.00	4,130.00		4,130.00	310,000.00				2 - 5		25 - 28	23 - 26	27 - 30			12 - 15	
OAG011	Auditing for the E&P Industry	Expert	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00				24 - 28		3 - 7			8 - 12	14 - 18	18 - 22	
OAG012	Managing Energy Market Risks - Derivatives and Hedging	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00							29 - 31	6 - 8	25 - 27	1 - 3	20 - 22	
OAG013	Pipelines Security Management Course	Expert	Yes	3	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00				17 - 21	6 - 10	2 - 6	1 - 5			14 - 18		
OAG014	Tank Farm Operations and Performance Management	Expert	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00				16 - 20	13 - 17	24 - 28		12 - 16	2 - 6			
OAG015	Cost Control and Optimisation for the Oil and Gas Industry	Expert	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00					20 - 24		8 - 12	26 - 30	23 - 27		10 - 14	
OAG016	Managing Tanker Cargo Operations	Intermediate	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00				17 - 21	19 - 23		15 - 19	19 - 23	9 - 13			
OAG017	Fundamental Skills Training for Managers and Supervisors in the Oil and Gas Industry	Intermediate	Yes	5	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00					8 - 10	19 - 21			3 - 5	14 - 16	13 - 15	
OAG018	Oil and Gas Contract Management Course	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00						26 - 28	22 - 24	27 - 29		23 - 25	18 - 20	
OAG019	Understanding Base oil and Gas	Expert	Yes	5	675,000.00	675,000.00	3,450.00	4,430.00		4,430.00	355,000.00				9 - 13		17 - 21		12 - 16	23 - 27	21 - 25		
OAG020	Fundamentals of Energy Contracts	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00				18 - 20	15 - 17		17 - 19	26 - 28			26 - 28	
OAG021	Joint Venture Accounting	Intermediate	Yes	3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00				4 - 6	19 - 21		22 - 26		18 - 20	9 - 11		
OAG022	Understanding Nigerian and Global Gas business Course	Intermediate		4	640,000.00	640,000.00	3,150.00	4,130.00		4,130.00	310,000.00	Contact Us to Run this programme In - House											
OAG023	Process control: Instrumentation, Troubleshooting and Problem solving	Intermediate		3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00												
OAG024	Technical Report Writing Skills for Oil and Gas Industry	Intermediate		3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00												
OAG025	Professional Health, Safety and Environmental (HSC) Certification	Intermediate		3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00	Contact Us to Run this programme In - House											
OAG026	Local Content Policy, Implementation and Compliance	Intermediate		3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00												
OAG027	Equipment Basic Preventative Maintenance	Intermediate		3	595,000.00	595,000.00	2,900.00	3,500.00		3,500.00	270,000.00												



Course Code	Course Name	LEVEL	Open Prog.	No. Of Days	Pricing/Locations/V.A.T Rates						Course Dates												
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					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

PROCUREMENT COURSES																							
PRC001	Analysing Market and Cost Models for Procurement Professionals	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
PRC002	Post Award Contract Management Course	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
PRC003	Business Partnering for Procurement Officers	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				13 - 15	26 - 28	26 - 28		21 - 23	4 - 6			
PRC004	Understanding Contract Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				19 - 20			18 - 19		19 - 20	7 - 8	6 - 7	
PRC005	Advanced Contract Negotiation course	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
PRC006	Contract Holders Certification course	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
PRC007	Emerging issues in Supply Chain Risk Management	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
PRC008	Supplier Relationship Management and Operational Excellence	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
PRCO09	Strategic Procurement Management	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				17 - 19		4 - 6	26 - 28		9 - 11	29 - 31		

PROJECT MANAGEMENT COURSES																							
PMC001	Introduction to Project Management	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
PMC002	Project Management Principles	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
PMC003	Advanced Project Management - Programme Management	Expert		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House											
PMC004	Leading and Managing High performing Project teams	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
PMC005	Emotional Intelligence for Project Managers	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00					15 - 16	20 - 21		22 - 23		17 - 18	13 - 14	
PMC006	Project Cost Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00			18 - 20	27 - 28	23 - 24		25 - 26		22 - 23			
PMC007	Effective Project Management	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
PMC008	Comprehensive Monitoring and Evaluation (Developing Indices)	Intermediate		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00												

PUBLIC SECTOR COURSES																							
PSC001	Introduction to Policy Development and Implementation	Foundation		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											
PSC002	Advanced Policy Development and Implementation	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00												
PSC003	Commercial Skills Fundamentals for Civil Servants	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											
PSC004	Commercial Acumen course for Senior Public Officers	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
PSC005	Effective Writing Skills for Public Officers	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00												
PSC006	Strategic Change Management in the Public Sector	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00					13 - 15		10 - 12	14 - 16	11 - 13	1 - 3		
PSC007	Effective Workforce Engagement in the Public Sector	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00	Contact Us to Run this programme In - House											



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					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

SALES AND MARKETING COURSES (NEW)																							
SAM001	Sales Manager's Training	Foundation	Yes	2	195,000.00	195,000.00	990	1,250.00		1,250.00	135,000.00				4 - 5		6 - 7			8 - 9	3 - 4	13 - 15	
SAM002	Advanced Sales Manager's Training	Intermediate	Yes	3	270,000.00	270,000.00	1,050.00	1,350.00		1,350.00	175,000.00					5 - 7		3 - 5	10 - 12		9 - 11		4 - 6
SAM003	Introduction to Marketing Techniques	Foundation	Yes	2	195,000.00	195,000.00	990	1,250.00		1,250.00	135,000.00				11 - 12		13 - 14		15 - 16	12 - 13		3 - 4	
SAM004	Advanced Marketing Techniques	Intermediate	Yes	3	270,000.00	270,000.00	1,050.00	1,350.00		1,350.00	175,000.00					29 - 31		29 - 31	28 - 30		13 - 15		11 - 13
SAM005	Planning & Executing Marketing Strategy	Intermediate	Yes	3	270,000.00	270,000.00	990	1,350.00		1,350.00	175,000.00				24 - 26		26 - 28			8 - 10		27 - 29	11 - 13
SAM006	Effective Sales Management Course	Foundation	Yes	2	195,000.00	195,000.00	1,095.00	1,250.00		1,250.00	135,000.00				25 - 26	12 - 13		4 - 5	1 - 2		3 - 4		
SAM007	Advanced Sales Management Course	Intermediate	Yes	3	270,000.00	270,000.00	1,095.00	1,350.00		1,350.00	175,000.00				3 - 5		5 - 7		7 - 9	4 - 6		3 - 5	

	SHIPPING AND LOGISTICS COURSES (NEW)																						
SLC001	Ports and Terminal Operations	Intermediate	Yes	4	516,000.00	516,000.00	2,450.00	2,920.00		1,350.00	175,000.00				2 - 5	7 - 10		2 - 5			6 - 9		3 - 6
SLC002	Road Safety in Contract Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,000.00					5 - 6	3 - 4		1 - 2	5 - 6		7 - 8	
SLC003	Land Transport Performance Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,000.00				14 - 15	9 - 10			8 - 9		3 - 4		5 - 6
SLC004	Cargo Securing for Road Transport	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,000.00				7 - 8	5 - 6			15 - 16		1 - 2		9 - 10
SLC005	Advanced Cargo Securing for Road Transport	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		1,350.00	174,999.00	Contact Us to Run this programme In - House											
SLC006	Management Skills for Warehouse Supervisor	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		1,350.00	175,000.00					19 - 21	19 - 21		14 - 16		16 - 18		9 - 11
SLC007	Warehouse Operations and Inventory Management	Foundation	Yes	2	405,000.00	405,000.00	2,150.00	2,250.00		1,350.00	135,000.00				10 - 11	7 - 8		17 - 18		5 - 6	17 - 18		
SLC009	Logistics and Supply Chain Management	Expert	Yes	5	285,000.00	285,000.00	1,800.00	1,995.00		2,350.00	235,000.00					13 - 17	18 - 21	22 - 26			13 - 17	25 - 29	
SLC010	Understanding Import and Export Logistics	Foundation	Yes	2	645,000.00	645,000.00	2,625.00	3,525.00		1,350.00	135,000.00				28 - 29		3 - 4		29 - 30		24 - 25		2 - 3
SLC011	Export Procedures and Documentation	Intermediate	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	175,000.00					30 - 31		25 - 26	29 - 30	29 - 30		7 - 8	
SLC012	Maritime Law in Shipping Logistics	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,001.00				18 - 19		27 - 28			25 - 26	6 - 7		4 - 5
SLC013	Fleet Management Training	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,001.00						13 - 15		22 - 23		10 - 11	21 - 22	8 - 9
SLC014	Understanding Maritime Insurance	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,001.00				29 - 30	30 - 31		30 - 31		29 - 30		28 - 29	
SLC014	Advanced Maritime Insurance	Intermediate		3	285,000.00	285,000.00	1,800.00	1,995.00		1,350.00	135,001.00	Contact Us to Run this programme In - House											



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					LAGOS	ABUJA	LONDON	DUBAI / QATAR		DALLAS/ HOUSTON	VIRTUAL LIVE	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
					=N=	=N=	£	\$		\$	=N=												
					7.5%	7.5%	20%	5%		5%	7.5%												

NEW	SUSTAINABILITY COURSES																						
SUS001	Understanding S1 and S2 reporting	Intermediate	Yes	2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00				14 - 15	9 - 10	6 - 7	11 - 12			3 - 4		
SUS002	Introduction to Sustainability	Foundation		2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00	Contact Us to Run this programme In - House											
SUS003	Implementing Sustainability in your organisation	Intermediate	Yes	2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00					12 - 13	20 - 21	4 - 5	8 - 9		3 - 4		
SUS004	Navigating Sustainability strategy and plan	Intermediate		2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00	Contact Us to Run this programme In - House											
SUS005	Sustainable Finance	Intermediate	Yes	2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00					16 - 17	20 - 21		18 - 19	26 - 27		7 - 8	
SUS006	Sustainable Operations	Intermediate		2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00	Contact Us to Run this programme In - House											
SUS007	ESG reporting	Intermediate	Yes	2	285,000.00	285,000.00	1,250.00	1,400.00		1,400.00	202,000.00					2 - 3	27 - 28			1 - 2		14 - 15	5 - 6

	TAXATION COURSES																						
TAX001	Principles of Transfer Pricing	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00					28 - 30	24 - 26	17 - 19		25 - 27		20 - 22	
TAX002	Tax Audit and Investigations	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				11 - 12		13 - 14		22 - 23		23 - 24		11 - 12
TAX003	Fundamentals of VAT	Foundation		1	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House											

	TREASURY AND CREDIT MANAGEMENT COURSES																							
TCM01	Comprehensive International Treasury and Cash Management	Intermediate		5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00	Contact Us to Run this programme In - House												
TCM02	Understanding Corporate treasury, Banking and Cash Management	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				4 - 6		5 - 7	3 - 5		10 - 12	2 - 4			
TCM03	Liquidity and Cash Management	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				13 - 14	3 - 4				14 - 16		23 - 25		5 - 6
TCM04	Understanding Credit Control and Collections	Foundation	Yes	2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00				16 - 17	30 - 31	5 - 6	11 - 12				7 - 8		
TCM05	Credit Management and Control Strategies	Intermediate		3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00			Contact Us to Run this programme In - House										
TCM06	Fundamentals of Corporate Credit Analysis	Intermediate	Yes	5	645,000.00	645,000.00	2,625.00	3,525.00		3,525.00	352,000.00					19 - 23		1 - 5		16 - 10	21 - 25	18 - 22		
TCM07	Managing Cash-flow and Working Capital	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00				1 - 3		26 - 28		12 - 14	26 - 27		12 - 14		
TCM08	Introduction to Treasury Management	Foundation	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00		2,250.00	262,000.00					22 - 24		23 - 25	28 - 30	4 - 6		17 - 19		
TCM09	Liquidity Risk Management	Foundation		2	285,000.00	285,000.00	1,800.00	1,995.00		1,995.00	202,000.00	Contact Us to Run this programme In - House												

	WOMEN IN LEADERSHIP COURSES																							
WIL001	Personal Effectiveness Course for Women	Intermediate	Yes	3	405,000.00	405,000.00	2,150.00	2,250.00			2,250.00	262,000.00				28 - 30	13 - 15	26 - 28			25 - 27		25 - 27	
WIL002	Leadership Development Course for Women	Expert	Yes	4	516,000.00	516,000.00	2,450.00	2,920.00			2,920.00	282,000.00				25 - 28		3 - 6	2 - 5	19 - 22	2 - 5			
WIL003	Negotiating and Influencing Skills for Women	Intermediate		2	405,000.00	405,000.00	2,150.00	2,250.00			2,250.00	262,000.00	Contact Us to Run this programme In - House											

A smiling woman with curly hair, wearing a red and blue plaid shirt, is sitting at a desk in a classroom or office environment. She is looking towards the camera while her hands are near a computer keyboard. In the background, other people are blurred, and there are computer monitors and desks visible. The overall scene is dimly lit, with the text overlaid in white and yellow.

INFORMATION TECHNOLOGY COURSES

Kindly contact us for Pricing and Certification
information for all our IT Courses via

E: info@capworthtraining.com

Tel: +234 808 423 7550



* Kindly note that our prices are not fixed and are subject to change*

Course Code	Course Name	Open Prog.	No. Of Days	Certification	Certification Body	Locations		Course Dates											
						LAGOS	ABUJA	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec

CLOUD COMPUTING COURSES (NEW)																			
CCC001	Understanding the Business Side of Cloud Computing	Yes	2	Yes	Microsoft/Google/Amazon												26 - 27	16 - 17	

CYBERSECURITY COURSES (NEW)																			
CS001	Securing Wireless Networks and WANs	Yes	4	Yes	CompTIA / EC-Council									4 - 7		20 - 23			
CS002	Cyber Security Risk Assessment & Controls	Yes	4	Yes	CompTIA / EC-Council									23 - 26		3 - 6			
CS003	Disaster Prevention & Recovery Management: Handling IT Risks	Yes	4	Yes	CompTIA / EC-Council										13 - 16	10 - 13			
CS004	Information Security for IT Professionals	Yes	4	Yes	CompTIA / EC-Council										6 - 9			12 - 15	
CS005	Computer Security, Vulnerability Analysis and Control	Yes	4	Yes	CompTIA / EC-Council										17 - 20	8 - 11			
CS006	Securing Web Applications, Services and Servers	Yes	4	Yes	CompTIA / EC-Council							21 - 24	9 - 12						
CS007	Computer Security, Vulnerability Analysis and Control	Yes	4	Yes	CompTIA / EC-Council											22 - 25	5 - 8		
CS008	Risk & Vulnerability Assessment for IT Systems	Yes	4	Yes	CompTIA / EC-Council						16 - 19				27 - 30				
CS009	Best Practices in IT Management & Information Security	Yes	4	Yes	CompTIA / EC-Council								18 - 21			24 - 27			
CS010	Computer, Network and Cloud Security Administration	Yes	4	Yes	CompTIA / EC-Council									3 - 5			2 - 4		
CS011	Securing Mobile Devices	Yes	2	Yes	CompTIA / EC-Council										21 - 23			27 - 29	
CS012	Cyber Security: Awareness for Everyone	Yes	2	Yes	CompTIA / EC-Council														
CS013	Ethical Hacking Recon with nmap	Yes	2	Yes	CompTIA / EC-Council														
CS014	Penetration testing with kali linux	Yes	4	Yes	CompTIA / EC-Council														

DATA ANALYSIS COURSES (NEW)																			
DAC001	Data Management, Manipulation and Analysis Using Excel	Yes	4										7 - 10		16 - 19				
DAC002	Data Analysis and Modeling using Power BI	Yes	4	Yes	Microsoft							9 - 12					28 - 31		
DAC003	Data Analysis Techniques, Modeling and Strategies	Yes	4									16 - 19		4 - 7					
DAC004	Data analysis with python and MySQL	Yes	4										14 - 17		9 - 12				



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Course Code	Course Name	Open Prog.	No. Of Days	Certification	Certification Body	Locations			Course Dates											
						LAGOS	ABUJA		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec

DATA BASE COURSES (NEW)																				
DBC001	Database Design, Tools & Techniques with MariaDB	Yes	4											23 - 26					1 - 4	
DBC002	Database Design, Tools & Techniques with PostgreSQL	Yes	4													26 - 29				
DBC003	Database Design, Tools & Techniques with SQL Server	Yes	4	Yes	Microsoft								28 - 31	25 - 28						
DBC004	Database Design, Tools & Techniques with PL/SQL	Yes	4									2 - 5							19 - 22	
DBC005	Database Design, Tools & Techniques with MySQL	Yes	4												22 - 25		24 - 27			

DIGITAL FORENSICS COURSES (NEW)																				
DFC001	Data Recovery Tools & Techniques	Yes	3												17 - 19			2 - 4		
DFC002	Malware Analysis	Yes	3															7 - 9	4 - 6	
DFC003	Database Forensics	Yes	4											18 - 21		6 - 9				
DFC004	Network Forensics	Yes	4														10 - 13	22 - 25		
DFC005	Mobile Forensics	Yes	4										9 - 12				17 - 20			
DFC006	Introduction to Digital Forensics	Yes	2													1 - 2			7 - 8	

ELEARNING COURSES (NEW)																				
ELC001	Introduction to Elearning and ADDIE	Yes	2											9 - 10	27 - 28					
ELC002	Elearning Design	Yes	4													22 - 25			22 - 25	
ELC003	Elearning Development	Yes	4	Yes	Microsoft												13 - 16	3 - 6		
ELC004	Elearning Implementation and Evaluation	Yes	3															7 - 9	27 - 29	
ELC005	Elearning Analysis	Yes	3													3 - 5				20 - 22

IT MANAGEMENT COURSES (NEW)																				
ITMC001	Managing IT Projects	Yes	4	Yes	ITIL									26 - 29					28 - 31	
ITMC002	IT Infrastructure Management	Yes	4	Yes	ITIL											1 - 4				4 - 7
ITMC003	Web Based Information System Management	Yes	4	Yes	ITIL							2 - 5						2 - 5		
ITMC004	IT Service Management	Yes	4	Yes	ITIL												13 - 17			3 - 6
ITMC005	IT Governance: Aligning IT with Business	Yes	4	Yes	ITIL									4 - 7					28 - 31	
ITMC006	Electronic Document and Records Management	Yes	4	Yes	ITIL								28 - 31					3 - 6		
ITMC007	Best Practices in Information Systems Audit	Yes	4	Yes	ITIL											23 - 26				26 - 29



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Course Code	Course Name	Open Prog.	No. Of Days	Certification	Certification Body	Locations			Course Dates											
						LAGOS	ABUJA		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec

	LINUX COURSES (NEW)																			
LC001	Working with the Linux Platform and Tools	Yes	4	Yes	CompTIA										1 - 4			22 - 25		

	MICROSOFT APPLICATIONS COURSES (NEW)																			
MAC001	Digital Collaboration using Microsoft SharePoint	Yes	4	Yes	Microsoft													28 - 31	5 - 8	
MAC002	Microsoft dynamics fundamental	Yes	3	Yes	Microsoft											21 - 23	25 - 27			
MAC003	Power automate	Yes	4	Yes	Microsoft									25 - 28						3 - 6

	NETWORKING COURSES (NEW)																			
NC001	Managing Enterprise Storage Networks	Yes	4													5 - 8				9 - 12
NC002	Networking with Window Server and Clients	Yes	4									20 - 23					28 - 31			
NC003	Network Management Tools, Optimization and Troubleshooting	Yes	4								15 - 18									2 - 5
NC004	Computer Network Administration and Operations	Yes	4											1 - 4		16 - 19				
NC005	Wireless Networks Administration	Yes	4									20 - 23							26 - 29	
NC006	Installing, Configuring & Troubleshooting Networks: Cisco	Yes	4	Yes	Cisco											27 - 30				16 - 19

	SYSTEM ADMINISTRATION COURSES (NEW)																			
SAC001	Installing, Configuring & Deploying Windows Server 2022	Yes	4	Yes	Microsoft							8 - 11		17 - 20						
SAC002	Best Practice in Server Administration and Maintenance	Yes	4												1 - 4				4 - 7	
SAC003	Best Practices in IT Systems Maintenance Management	Yes	4										6 - 9				14 - 17			
SAC004	Computer & Network Administration	Yes	4													3 - 6		12 - 15		
SAC005	Configuring and Troubleshooting a Windows Server Network Infrastructure	Yes	4	Yes	Microsoft										6 - 9					2 - 5
SAC006	Administering & Troubleshooting Windows 10/11	Yes	2	Yes	Microsoft									3 - 4		5 - 6				
SAC007	Introduction to microsoft 365	Yes	3	Yes	Microsoft							15 - 17						7 - 9		
SAC008	Introduction to office365	Yes	3	Yes	Microsoft										29 - 31					2 - 4

[illegible]

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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"An organization's ability to learn, and translate that learning into action rapidly, is the ultimate competitive advantage." **Jack Welch**



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